

Logging on to Webex lessons

(Individual Computers: student login)



Step 1

Plug in your headset.

Step 2

Log on to your computer.

(At a Department School, use your **DoE username** and **password**)

Step 3

Open www.side.wa.edu.au in your internet browser.

Click on the red button **Students**.

In the pop-up, click on **Secondary (Moodle)**.

Step 4

Enter your **DoE username** and **password** to sign in to Moodle.

Step 5

Find your **Moodle Course** in the My Courses tab and **click on its title**.

Step 6

In the Moodle course, click on the **Webex Classroom** tile.

Step 7

Find your **lesson link** and click on it.

First time Webex use: download the Webex app and activate it by clicking on the **.exe** file in your downloads.

If the Webex **Sign in and Join** screen does not load, click the **small link Join from the App**. A pop-up should, if not, look for the **Webex logo** in your taskbar at the bottom of your screen.

DO NOT click Join from your browser.

Step 8

When the **Sign in and join** screen loads, enter your **Department of Education student email address** (username@student.education.wa.edu.au)

Click **Next**.

Enter the lesson **password** if asked.

Step 9

Check your audio and video settings. Click **Join Meeting**.

Step 10

You may either enter the lesson directly or wait in the Lobby until your teacher is ready. Once in the lesson, wait for further instruction from the teacher and enjoy your lesson!